OFFICE OF THE CONTROLLER OF EXAMINATIONS
::DARRANG COLLEGE (AUTONOMOUS):: TEZPUR

Ref. **DC(A)/COE/26/ 126** **Dated- 23-11-2026**

NOTICE

1st Semester P.G. Examination Form Fill-Up (Regular & Arrear)

This is for information to all 1st Semester P.G. regular and arrear students that the form fill-up for final examinations, 2026 will be started from ***23rd of November, 2026 (6.p.m.) and continue upto 11.00 a.m. of 25th November, 2026.***

Students need to do the form fill up by visiting the website- ***darrangcollege.samarth.edu.in***

Failing to do the form fill-up within the stipulated time will debar them from appearing in the final examinations.

Detail guidelines and procedure of form fill up will be given separately.

Controller of Examinations
Darrang College (Autonomous)

Controller of Examination
Darrang College (Autonomous)
Tezpur, Assam

Copy to the:

1) Principal, for information.
2) Vice Principal for information.
3) Member Secretary, for information.
4) Assistant Nodal Officer, SAMARTH for information and necessary action.
5) Exam Branch for information and necessary action.
6) College website.
7) File.

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Tezpur, Assam

GUIDELINES FOR EXAMINATION FORM FILLUP and FEE PAYMENT

P.G. 1st Semester (Regular & Arrear)

DARRANG COLLEGE (AUTONOMOUS)

- **The Examination Form Fill-up and Fee Payment need to be completed through https://darrangcollege.samarth.edu.in/**

STEPS TO FOLLOW

1. Visit https://darrangcollege.samarth.edu.in and login to your account.
2. Click the submenu "**Registration**" in the "**Examination**" Menu from the panel displayed in the left side.
3. Click on the button that shows "**CLICK HERE FOR EXAMINATION FORM**"
4. Choose the PwD status and other details from drop-down menu
5. Check the list of courses displayed and click the "**SUBMIT"** button.
6. After Submission, click on the payment link **"PAY WITH RAZORPAY"**
7. Pay the requisite amount shown in the next screen using suitable online payment option and WAIT FOR SOME TIME UNTIL THE PAGE RELOADS automatically. **(DON'T REFRESH OR BACK YOURSELF)**
8. On successful Payment, a "SUCCESS MESSAGE" will appear along with an option to download the pdf of application.

IMPORTANT POINTS:

- In case payment deducted but not updated in Samarth Portal, the following steps need to be done.

1. Click the submenu "**Fee**" in the "**Students**" Menu from the panel displayed in the left side.
2. Click the button **ALL TRANSACTIONS**
3. All transactions attempted will be displayed in a list along with a button showing **CHECK PAYMENT STATUS.**
4. Click the **CHECK PAYMENT STATUS** button one by one to update the status of payment.
5. On successful transaction a confirmation message in green colour will appear at the top.
6. In case the transaction remains **UNSUCCESSFUL** even after applying Step 4 above; Repeat the procedure in **STEPS TO FOLLOW.**
7. **AN APPLICATION IN DRAFT STATE IS INCOMPLETE**

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