15/03/2024

An IQAC is meeting held today at 3-30 Pm to discuss about the preparadness to write the SSR for the Cycle 4.

Members present:

1. Swapnalee Kakaty — Skakaty
2. Pankaj Hazarika
3. Satyendra Hazarika
4. Chittaranjan Baruah — 15/3/24
5. Anjita Sharma Das — 15/03/24
6. Manash P. Hazarika — MPH
7. Rabindra Hazarika

Minutes of the meeting -

(1). To prepare policy " To check malpractice and plagiarism in research.

(2). Members of Criteria-2 will visit each department and meet all HoD to ensure that all student of the concerned department submits the student satisfication survey report at the earliest.

(3). Members of criteria-5 will collect student progression data from all dept.

(4). Appeal to all HoD to highlight future scope in the dept.

(5). Appeal to all department having instrument to assign QR code to the instrument.

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⑥. Feedback and Action taken report on all the feedback collected from stakeholders will be done by Criteria - 2.

⑦. It was decided in the meeting to fill the SSR in the NAAC portal before 30th April, 2024.

IQAC
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Action taken:

1. The Policy on 'To check malpractice and plagiarism in research' was held
2. The Criterion 2 members visited the Departments to make the students aware about Student Satisfaction Survey.
3. Members of Criterion 5 started collecting data of student progression
4. Criterion 2 will make feedback report
5. The SSR filling up is going on.