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The weekly meeting of IQAC is held today to discuss the following agenda.

1. Activities of the Seven criteria
2. MOUs
3. Any other matter

Members present

1. Swapnalee Kakaty — SKakaty
2. Sweta Mahanta
3. Arpita Sharma Nath
4. Pankaj Hazarika
5. Manash P. Hazarika
6. Chittaranjan Baruah — 22/9/23
7. Ratindra Hazarika — 22/9/23
8. Satyendra Hazarika — 22/9/23

The IQAC member of Criterion 1 Dr Satyen Hazarika informed the meeting that no meeting was held recently and a meeting was being scheduled next day. Accordingly actions will be planned.

Dr Arpita Sarma Nath, IQAC member of the Criterion 2 informed that their team already visited all the Departments. Some of the

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Departments have kept the records well. But most of the Departments wanted a consolidated list of the activity/record to be maintained from the IQAC

Representing Criterion 3 Dr Chittaranjan Bahua expressed worry for not having sufficient Research papers. The College has only 3 Research projects which is not ~~so~~ satisfactory for a big College like Darrang College. Students projects were not submitted by many Departments. It was suggested that the link is to be shared for the project work. It was suggested that once again a notice has to be served for Research Paper and Research project. It is a matter of concern that the research journal of College also doesn't get article.

Dr Pankaj Hazarika an IQAC member in the Criterion 4 said that infrastructurewise College is still having problems. ICT tools are to be installed in many classroom. A proper budget has to be prepared Cycle stand is yet to be constructed. College needs a Day Care Centre and a Youth Wellness Hub. The New Space for this can be acquired in the New building

Dr. Sweta Mahanta on behalf of the Criteria 5 Committee informed that no meeting of the Committee was held. College must have provision for Communication Skill Course and a Unisex gym. A mechanism has to be evolved to track the progress of the students into Higher Education and students cracking JAM/CLAT/Competitive Exams etc. Awards and

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recognition received by the Students are to be recorded.

Dr Manas Protim Hazarika of Criterion 6 said that some of the matters has to be made digital. Data Collection is a big problem. It is also mentioned that website has to be upgraded on the daily basis. Dr Labindra Hazarika volunteered to make slots for profile update of faculties. Both of them suggested that some of the matters like leave has to be digital.

Criterion 7 members had already submitted a list of suggestions to the principal and IQAC coordinator.

MoU are still not functional as expected.

The meeting came to an end with a positive note.

Criterion 6 further suggested that some kind of financial assistance should be given to the teacher to attend seminar, Conference and workshop Training programme. Emphasized on ~~non~~ training for non-teaching staff. There should be a mechanism for performance Apprisal It is also suggested that Best teacher Award for Research Activities should be constituted There should be also provision for non-teaching Award. E-waste management should be effectively done. Academic and Adminis-trative audit should be immediately done Report of the

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