



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Darrang College
• Name of the Head of the institution		Dr Palash Moni Saikia
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		03712221102
• Mobile No:		9435082506
• Registered e-mail		iqacdc@gmail.com
• Alternate e-mail		darrangcollege@gmail.com
• Address		Tezpur, Sonitpur
• City/Town		Tezpur
• State/UT		Assam
• Pin Code		784001
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Dr. Sweta Mahanta
• Phone No.	8876372169
• Alternate phone No.	9435082506
• Mobile	8876372169
• IQAC e-mail address	iqacdc@gmail.com
• Alternate e-mail address	darrangcollege@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://darrangcollege.ac.in/1709208349.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://darrangcollege.ac.in/upload/acalendar/Academic%20Calendar%202023-24.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	B++	2.85	2024	18/10/2024	17/10/2029
Cycle 3	B+	2.68	2019	28/03/2019	28/03/2024
Cycle 2	B	2.82	2011	08/01/2011	07/01/2016
Cycle 1	B++	81.85	2004	16/02/2004	15/02/2009

6. Date of Establishment of IQAC

15/06/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Chittaranjan Baruah	ALSBT Hub Project for Young Scientist	DBT (ALSBT Hub)	2022-2024	2.34
Dr. Kishor Deka	ALSBT Hub Project for Young Scientis	DBT (ALSBT Hub)	2022-2024	2.00
Dr.Jnandabhiram Chutia	DRDO Research Project	DRDO	2023-2024	11.33
Principal, Darrang College, Tezpur, Assam	ICSSR Seminar Funding	ICSSR	2023-2024	2.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	10		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Fourth cycle of NAAC accreditation completed (valid upto 2029),
2. Two National Seminars held, 3. Completion of External Academic and Administrative Audit, 4. Publication of Book "Student Research Project" from Darrang College Publishing House in association with Global Net Publication, 5. Conducted socio-economic and flood hazard surveys in the adopted village, Bahbarui Dekachuburi, submitted findings and called for necessary action from the district Commissioner and Local MLA

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of SSR	NAAC assessment done and accreditation given
To establish a Civil Service Study Centre at the institute	State Innovation and Transformation Aayog(SITA) established a civil service study centre at Darrang College
To establish a Mushroom Training Centre and Vermicompost Unit in the college campus	Training has been provided to students as well as villagers of adopted village, Bahbari Dekachuburi to provide them with employability skills
To publish a book on Students Research Projects	A book having ISBN number on Students Research Projects has been published by Darrang College Publishing House in Collaboration with Global Net Publication, New Delhi
To establish an Entrepreneuership Development Centre	Numerous training on Entrepreneuership development have been provided to students of our college as well as to students of nearby colleges by the Entrepreneuership Development Centre
To organise an Exhibition cum Sale of products made by students of the collegee	An Exhibition cum Sale of students products was organized to develop creativity and marketing skills amongst students
To hold gender sensitization programmes and talk on IPR	Gender sensitization programmes were held to sensitize students and two talks on IPR were held to generate awareness amongst the students and teachers
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Academic Committee	26/12/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	21/02/2024

15. Multidisciplinary / interdisciplinary

The College has been dedicated to offering multidisciplinary courses that align with the New Education Policy (NEP), providing students with flexible learning options. According to the NEP guidelines from Guwahati University, students can select from a range of Multidisciplinary and Value-Added Courses, regardless of their primary field of study. This enables students to delve into subjects outside their main discipline, allowing science students to engage with humanities and arts students to explore scientific topics. Such opportunities broaden their knowledge and skill sets, leading to a wider array of career options. The College also hosts various interdisciplinary activities that foster connections among students from different streams. These events help dismantle the barriers between disciplines, promoting collaboration and mutual respect. By integrating various subjects, students develop critical thinking, adaptability, and essential interdisciplinary skills. Furthermore, the College endorses the Academic Bank of Credits (ABC) system, which allows students to earn credits from various courses at their own pace. This system offers flexibility, enabling students to customize their learning experiences according to their interests and career goals. Overall, the College's commitment to multidisciplinary courses and activities, along with the ABC system, equips students for diverse opportunities, encouraging lifelong learning and personal development.

16. Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is an important initiative under the National Education Policy (NEP) 2020, launched by the University Grants Commission (UGC). This virtual platform acts as a digital repository, where students can store the credits they earn throughout their academic careers. By creating an account, students allow their college or university to access their records when needed. The ABC system is designed to enhance curriculum flexibility and academic mobility by making credit transfers easier, enabling students to select courses and earn degrees, diplomas, or post-

graduate diplomas through a structure that supports multiple entry and exit points. Students who wish to enroll in the GUFYUGP program at Darrang College must register with the ABC and obtain a 12-digit ABC ID via the DigiLocker platform. Generating an ABC ID is mandatory for all students. For further details, students are encouraged to check the ABC website, where they can find video tutorials and comprehensive guidelines. To register and learn more, students can visit <https://www.abc.gov.in/>.

17.Skill development:

The institution is dedicated to fostering the overall growth of students through a variety of skill development initiatives. It regularly hosts workshops focused on soft skills and personality development to boost students' communication, leadership, and interpersonal abilities. To enhance employability, the college provides a range of Certificate and Add-on Courses, equipping students with specialized knowledge and practical skills. Additionally, hands-on computer training is offered to ensure students are adept with digital tools. Beyond academic skills, the college places a strong emphasis on physical and cultural development through sports and cultural events, where students receive training to excel in these areas. Practical training is also available in fields such as mushroom cultivation, vermicomposting, and essential life skills like self-defense, yoga, dance, and music, empowering students to achieve economic independence and become well-rounded individuals. To aid in career development, the college organizes regular workshops and seminars to prepare students for competitive exams. For example, the IQAC hosted a session on how to succeed in the civil services examination, while the Community Science Department led a workshop on bakery products, encouraging students to pursue financially viable projects. The NCC wing of the college further contributes to building resilience and discipline, helping students navigate challenges and emerge stronger during tough times.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The integration of the Indian Knowledge System (IKS) is clearly visible in various academic and non-academic programs at the institution. The Department of Sanskrit teaches Indian classics through selected textbooks and offers a certificate course on Vedic knowledge and the Gita, which helps nurture Indian spiritual values. Likewise, the Departments of Philosophy and Education incorporate Indian spiritual principles into their courses. Faculty members have actively engaged in government-sponsored Faculty Development

Programs focused on IKS, providing program summaries. The college promotes IKS through cultural events, such as the cultural rally during Sports Week, where students express their enthusiasm for Indian spiritual and cultural traditions. Twenty-four departments take part in processions that highlight various Indian cultures and mythological themes, showcasing the institution's dedication to preserving Indian heritage. Languages like Sanskrit, Bengali, Hindi, Assamese, and Bodo are offered as Major/Honours and Generic Courses, further enhancing cultural pride. Additionally, faculty members have participated in residential programs on IKS at the Indian Institute of Technology, Guwahati. The institution actively fosters an appreciation for IKS and ensures its incorporation into both academic and extracurricular activities, creating a lively environment that honors Indian cultural values and traditions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has defined Programme Outcomes (PO) and Course Outcomes (CO) that are in line with the overarching guidelines of the parent university, as well as the institution's mission and vision. These outcomes encompass the knowledge, skills, and competencies expected from students, while also taking into account the importance of ethics, aptitudes, and employability prospects. The institution has a systematic approach to evaluate the achievement of PO and CO, using assessment results as feedback to enhance the teaching-learning process. Furthermore, remedial classes are offered to assist students in progressing in their careers. Direct Measures: Assessment process consists of internal assessments worth 20 marks and a final semester examination worth 80 marks. Instructors employ different methods, including written tests, assignments, presentations, practicals, and viva voce, to assess students in accordance with the programme guidelines. External examiners are responsible for designing the semester question papers to ensure that course outcomes meet university standards. The college monitors students' progress on a departmental level. Indirect Measures: Students' involvement in co-curricular and extracurricular activities serves as a reflection of their curricular learning and achievements, showcasing the overall success of their educational experience.

20.Distance education/online education:

The college provides distance education through programs offered by Indira Gandhi National Open University (IGNOU), Krishna Kanta Handique Open University (KKHOU), Darrang College Centre, and Gauhati University Centre for Distance and Online Education (GUCCDOE). These centers offer both undergraduate and postgraduate

programs to accommodate students from various backgrounds. To adapt to the needs of contemporary education, the college has launched an e-learning platform that supplies digital learning resources. Instructors develop and share audio-visual study materials on this platform to enhance the learning experience. Alongside the e-learning platform, classes are held using various online tools such as Google Classroom, Google Meet, Zoom, and flipped classrooms. WhatsApp is also utilized to distribute study materials and facilitate communication between students and teachers. This blend of offline and online methods has made learning more interactive and flexible, enabling students to reach out to teachers anytime via WhatsApp and email. Student projects are also assessed online, a practice that continues within departmental groups to ensure convenience for students. The college's library also provides online access to study materials, guaranteeing that students have uninterrupted access to resources. Through these initiatives, the college effectively supports distance and online education, offering students a well-rounded learning experience.

Extended Profile

1.Programme

1.1	33
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3764
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	616
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	1088
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	96
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	99
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	91
Total number of Classrooms and Seminar halls	
4.2	329.01
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	66
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college strictly adheres to the curriculum prescribed by its parent University, Gauhati University.
- Every year, before the start of the academic year/ session, the college authority entrusts the responsibility of preparation of academic calendar, prospectus, and routines to various committees established for this purpose.
- The central routine is distributed to different departments who in turn, allocate the classes among the teachers.
- The department also formulates its teaching plan and lesson plans.
- Various methodologies are employed for effective curriculum delivery, including traditional teaching methods such as blackboard instruction, PowerPoint presentations, and experiential learning techniques.
- Certain student-centered methods, such as organizing seminars, field trips, excursions, and other activities, are encouraged.
- The heads of the departments conduct periodic assessments and review the results.
- Progress of the syllabus is discussed with departmental colleagues. Additionally, students participate in induction programs held at the beginning of each academic session.
- For the effective implementation of the curriculum, the college has established a comprehensive framework.
- Academic Council, chaired by the Principal and including the Vice President, academic vice principals of science, arts, and commerce, as well as the IQAC coordinator, meets periodically to discuss all issues related to the organization.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1Zf2AieL-vlebqQ7Cn8ghFGYv7c64F6dr/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college is a modified version of the academic calendar of the affiliating university. While the academic calendar of the university is followed, the college has developed its own version, which incorporates many important events. A digital

copy of the academic calendar is available on the college website. The calendar includes comprehensive information regarding the number of working days, holidays, semester breaks, examinations, and more. It outlines the timeline for sessional examinations and includes the schedule for end-of-semester examinations. Additionally, it provides the schedule for elections to the Darrang College Students' Union and various other college activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://darrangcollege.ac.in/upload/academic/Academic%20Calendar%202023-24.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

990

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

990

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum incorporates issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability. Departments

such as Chemistry, Commerce, Education, and History offer elective courses focused on Environment and Sustainability, including subjects like Green Chemistry, Sustainable Development, Green Marketing, and Environmental Education. Several papers from disciplines such as Philosophy, Commerce, and Political Science address topics related to professional ethics. Literature departments, including English and Sanskrit, foster empathy and human values among students. The curriculum highlights issues such as justice, equality, tolerance, and inclusivity. Additionally, all undergraduate students are required to take a compulsory course on "Environmental Studies" in the second semester to raise awareness about environmental concerns.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

938

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://darrangcollege.ac.in/feedback_report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1650

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

467

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Strategies for slow learners:

- Department of the college identify their slow learner students through continuous performance analysis. One-on-one tutorial classes are provided to address specific learning gaps and challenges for slow learners. Teachers break down complex concepts into simpler and more manageable chunks.
- Departments have the practice of taking remedial classes to repeat key concepts and provides ample time for practice.
- Study materials and digital learning links for complex topics are circulated among students in Classrooms and through official whatsapp groups of departments for assisting students.
- One-to-one counselling are provided by mentors to their mentees in mentor-mentee sessions.
- Departments foster a supportive and inclusive classroom environment that encourages participation, reduces anxiety, and builds confidence.

Strategies for advanced learners:

- Special tutorial classes are conducted for advanced learner students to assist them for preparation of national level entrance examinations like JAM, JEST, CUET and individual Universities for higher studies. Separate attendance registers are maintained for this purpose.
- Potential students having talent in different literary, cultural and other activities are encouraged to participate in extra-curricular activities including sports, youth festival, other state, national level events.
- The departmental library provides reference books to the advanced learners who have curiosity to learn beyond the syllabus.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1Tkme7yi-8KJO9bjTjDNG0XAon0g8kzd8/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3764	96

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Strategies are developed by teachers to make classroom teaching-learning more interesting, resourceful and knowledge based through use of ICT tools, group discussion, case study and practicals. The use of ICT tools for creating slides and presentation aids students' learning. Case study form of teaching-learning is adopted by some departments where students are provided with some corporate, HR or practical job cases, which they study and analyse to understand the underlying concepts behind success or failure. This method enhances their problem solving skills, critical thinking ability, decision

making skills etc. Students are provided opportunity and time to study and get prepared on topics related to syllabus and present the same in the class in the form of a lecture or content preparation. Group discussions are also conducted in classrooms for developing team spirit enhancing communication skills, interactive skills. Experiential learning through field survey, UG & PG research projects and practicals in labs are encouraged to aid the learning process of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://darrangcollege.ac.in/s_project.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

30 class rooms (atleast one in each department) are well equipped with ICT facilities like interactive boards, LCD projectors smartboard, projector, and high speed internet connection which offers innovative and efficient means to bridge knowledge gaps, promote continuous learning, and empower individuals with relevant competencies.

- Smart classes are delivered by teachers by using interactive board and projectors which include visual aids along with conventional teaching method of chalk and board. Visual aids make the complex concepts and diagrams easier to understand and infuses interest in the classroom.
- ICT tools are used to simplify complex topics, diagrams, figures and to easily reach to students in topics like crystal structures, statistical geography, cartography, GIS, remote sensing, research methodology etc.
- Faculty members also conduct online classes through google classrooms to easily circulate necessary course materials to students, giving and receiving assignments
- Departments have separate academic WhatsApp groups for every semester for interaction and dissemination of relevant academic information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://darrangcollege.ac.in/infrastructure.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

54

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1569

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Darrang college adheres to all examination and evaluation regulations and guidelines established by the parent University. The institution follows transparent method to conduct sessional examinations which are part of Internal Evaluation. The students are well informed about the Sessional examinations in the beginning of the session through the Academic Calendar published by the college in the college website. Prior notice related to examination schedules are circulated and displayed on the college website. Heads of each departments are vested with the responsibility of setting and finalizing question papers and submitting them in sealed envelopes to the Controller of Examinations of the College. Special provisions of re-examination is facilitated to the absentee students within a stipulated time through prior notice. The answer scripts of the sessional examinations are displayed to students after evaluation. This practice helps students in identifying and rectifying any discrepancies in their answers scripts and marks. Marksheets of Sessional Examination and Home Assignments are always

displayed in the departmental notice board. Any grievances raised by the students related to the internal evaluation is immediately redressed by the concerned Departments. After completion of all internal assessments, marks are uploaded to the Gauhati University examination portal within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://darrangcollege.ac.in/notice.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Darrang college adheres to an objective and continuous internal assessment system. Answer scripts of sessional examinations are distributed in the class and make them aware of the mistakes, and marks obtained are displayed on departmental notice boards. Students are given scope to interact with concerned teachers who in turn highlight the improvements required. The grievances, if any arises in regard to marks or answers are heard and handled by the departments immediately. Immediate resolution of grievances is facilitated by concerned department without delay. Further, if any anomaly exist between the marks awarded to the students and those entered in the marksheets prepared by the university, the errors are rectified without delay. Teacher mentors and office staffs also guide the students and provide necessary support and assistance. The Principal, with his official seal and signature, transmits the student applications to the Controller of Examinations, Gauhati University. Furthermore, the College Principal deploys office staff to Gauhati University to address student grievances. A comprehensive record of all such grievances, along with subsequent actions, is meticulously maintained within the College Office. Any student inquiries or complaints pertaining to examinations or results are diligently addressed by the Examination Branch and the respective academic Departments.

File Description	Documents
Any additional information	View File
Link for additional information	https://darrangcollege.ac.in/policy_documents.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Darrang College is committed to supporting India's vision of becoming a global hub for knowledge and skills by integrating Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) into its academic framework. The college focuses on effectively disseminating these outcomes and assessing their achievement to ensure that students not only acquire knowledge but also develop essential skills and competencies, aligning with global standards.
- A systematic approach guides the development of POs, PSOs, and COs at Darrang College. Led by the IQAC Coordinator, a dedicated committee drafts the POs for all programs. Department heads collaborate with faculty members to design the PSOs and COs, adhering to Bloom's Taxonomy for comprehensive learning objectives. The finalized outcomes are submitted to the IQAC for review, ensuring alignment with educational and institutional goals.
- To ensure widespread awareness, POs, PSOs, and COs are shared with students and teachers at the start of each academic session. The IQAC uploads these outcomes on the college website and communicates them during central and departmental orientation programs. Departments also maintain display boards showcasing PSOs and COs, fostering continuous engagement with educational objectives among all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://darrangcollege.ac.in/Academic-Departments.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has well defined programme outcomes and course outcomes

which are established based on a comprehensive consideration of the following:

- The board guidelines of the parent University.
- The Mission and Vision of the college
- Knowledge and skill competencies of learners
- Acquisition of aptitude and ethics
- Employability.

The college employs a formal and streamlined process to evaluate the attainment of Program Outcomes (POs) and Course Outcomes (COs). The assessment results are subsequently utilized as feedback to enhance the teaching and learning process.

The assessment process includes internal assessment bearing 20 marks and final external examination of 80 marks. The internal assessment includes written test, home assignment, seminar etc. as per programme guidelines of affiliating university. The external examination includes theory examination conducted by university and practical examination. Each departments of the college keep a track of students' progression to higher studies and placements into various jobs.

The engagement and achievement of students in various co-curricular and extracurricular activities give the indirect measures of the outcome of their curricular learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://darrangcollege.ac.in/upload/policy_documents/1735194909.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

875

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.darrangcollege.ac.in/upload/sss/1716290516.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.67

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.vetbifg.ac.in/notice_board/misc/LIST OF SHORT listed.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

46

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

120

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Darrang College has carried out a total of 32 numbers of extension and outreach programs, of which 20 numbers of extension activities were carried out by the students and faculty members of various departments. twelve numbers (12 nos) of extension activities are carried out through NSS/NCC which include the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. Moreover, extension activities were carried out in the adopted village of Darrang College in collaboration with local community.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/iqacextensionoutreachactivities.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

44

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Separate classrooms are provided for undergraduate (UG) and postgraduate (PG) students, with dedicated laboratory facilities for both. Departments have ICT tools to make teaching and learning easier and more effective.
- The Department of Botany and Biotechnology has two tissue culture labs. Digital classrooms are also used to make learning more interesting. To help students better understand

topics, teachers use methods like case studies, role-playing, and ICT-based classes.

- Each department has its own library, in addition to the Central Library and e-library. The Botany Department also has a Spice Museum, a Herbarium called "Darrang College Herbarium", a Botanical Garden and an Orchid House, set up in 2012 with UGC-NERO support.
- The Computer Science Department has two computer labs with internet access. The Zoology and Assamese Departments have a Zoological Museum and a Cultural Museum, respectively, to support teaching. Also one digital language lab is there.
- Other facilities include podiums, Wi-Fi, projectors, a Biotech Hub, e-library and a Central Instrumentation Facility, providing a well-equipped environment for students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.darrangcollege.ac.in/other_facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution not only offers academic and professional courses but also encourages students to participate in sports and cultural activities for their overall growth. It has a Badminton Coaching Centre in the Indoor Stadium and organizes conditioning programs for athletics in morning and evening shifts. Students regularly play basketball and volleyball in the playground and have access to a gym for both students and staff.
- The Yoga Centre and the Centre for Performing Arts support the students' holistic development. Every year, the College Week is celebrated with various competitions, including traditional and modern songs, dances, plays, cooking, and art and craft. A cultural rally highlights the state's culture, traditions, and socially relevant themes.
- The cultural program provides students a stage to display their talents in singing and dancing. Students have won numerous awards in inter-college events for sports and cultural competitions and have participated in state and national-level championships

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.darrangcollege.ac.in/other_facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://darrangcollege.ac.in/infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

108.62

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The Central Library offers open access to both students and staff, ensuring convenience and inclusive. It is equipped with three well-furnished reading rooms dedicated to the Arts, Science, and Commerce streams. A separate reading room is available exclusively for teachers, promoting a focused academic environment. The library also includes reference section to support in-depth research and study. User attendance is recorded systematically in a register and through online also, and new books and journals are displayed in an organized manner.
- To ensure security, all borrowed resources are checked at the exit, and CCTV cameras are installed for continuous surveillance. The library integrates modern technology through the Web OPAC (Online Public Access Catalogue), allowing users to search its collections remotely. Additionally, the Digital Library is equipped with Internet connectivity, enabling access to electronic resources from anywhere on campus. An Electronics Resource Management package provides seamless access to e-journals, enhancing research opportunities for students and staff.
- The Library Management System streamlines the issue and return of books, ensuring efficient operations. Advanced facilities include two printers, one barcode printer, four barcode scanners, a photocopy machine, and a fax machine. Internet access is facilitated through a BSNL broadband multiuser connection, supporting uninterrupted digital activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1CI4bafC55ta_x6ImXZGvMI8gKjMmP_45w/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.14

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- To keep up with modern technological advancements, Darrang College provides reliable internet connectivity and IT facilities to support teaching and learning. The campus is IT-enabled to meet the specific needs of each department, offering high-speed internet through LAN and Wi-Fi.

- The college has a BSNL optical fiber connection with 30 Mbps bandwidth and two Jio fiber broadband connections, each with 100 Mbps. The main internet connection is distributed across buildings via optical fiber cables, and within buildings, computers are connected through Cat6 UTP cables and Wi-Fi.
- The college has three single-band Wi-Fi devices in the Library, New Academic Building, Chemistry Building. Additionally, there are six dual-band Wi-Fi routers located in the Computer Science department (2), NAB Conference Hall, NEC seminar hall, Physics, Zoology and Office. The Office area also has two Wi-Fi extenders, and the Library features an extra single-band Wi-Fi router. General classrooms for common courses have four galleries with projectors.
- The college has a Maintenance Committee of Computers and ICT Tools and this committee looks after the maintenance of IT facilities in the campus. According to the recommendations of this committee, the college authority regularly updates the various IT facilities including computers, servers, software, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1ZsVCJo555Th3BG8_z9irJiBo_vkGhqmg/view?usp=sharing

4.3.2 - Number of Computers

132

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

217.47

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The 91classrooms, including gallery-style halls, are regularly cleaned and maintained to provide a conducive learning environment. Routine checks are conducted to ensure proper lighting, ventilation, and seating arrangements. Any damage to furniture or electronic equipment, such as projectors or fans, is promptly addressed by a dedicated maintenance team. Walls are repainted periodically to keep the rooms visually appealing and conducive to learning.
- The central library, managed through a computerized Management Information System (MIS), undergoes regular audits to ensure that books and journals are cataloged correctly and remain in good condition.
- The special infrastructure for differently-abled students, such as ramps, elevators, and accessible restrooms, is regularly inspected and maintained to remain functional.
- The indoor stadium and gymnasium are cleaned and maintained

regularly to keep them safe and inviting. Gym equipment is inspected periodically for wear and tear, with necessary repairs or replacements carried out.

- The sick room is kept clean, well-stocked, and ready for emergencies. First aid kits, medical supplies, and equipment are replenished as needed. Regular inspections ensure that the facility is always prepared to assist students during examinations or other health-related needs.
- The pure drinking water facility is serviced periodically to ensure proper filtration and hygiene.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.darrangcollege.ac.in/other_facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1596

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://darrangcollege.ac.in/igac_capacity.p hp
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

970

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

970

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

398

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

62

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Darrang College Students' Union (DCSU) serves as a vital student platform under the guidance of the Principal at Darrang College. It offers a space for students to come together to discuss academic and institutional issues while striving for common objectives within the college community. DCSU elections take place every year, typically during the second or third week of September, in strict accordance with the Lyngdoh Commission guidelines. This democratic approach empowers students to identify and tackle challenges related to their academic experiences and advocate for their rights. The DCSU is dedicated to cultivating a positive political atmosphere and encouraging open discussions and debates on campus. To facilitate effective communication, students receive updates about public meetings, discussions, and various events through the college website, pamphlets, and notices. The union is instrumental in organizing the Annual College Week and cultural events like Saraswati Puja, Fateha Doaz Daham, and other festivals, promoting inclusivity and cultural harmony. Moreover, the college hosts a Darrang College Commerce Society that addresses the needs of commerce students and participates in outreach activities within the local community. Together, these platforms foster a rich environment for students, supporting their academic, cultural, and social growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Darrang College Alumni Association, founded in 1995, now has 412 registered life members. Since it began, the association has played an active role in enhancing the academic, intellectual, and cultural landscape of the college. It provides financial assistance to students from economically challenged backgrounds, showcasing its dedication to social responsibility. The Alumni Association made a notable impact by funding the construction of an Alumni Gallery, which functions both as classroom and a seminar space equipped with ICT facilities. Built with contributions from alumni spanning different generations, the gallery represents a significant milestone, with an investment of around ₹50 lakhs for its construction. Moreover, the association has supported the college in various other capacities. It has supplied furniture for the Darrang College Boys' Hostel and donated computers, books, and bookshelves to several departments. Alumni have also participated in initiatives aimed at student development, such as giving motivational talks, leading career advancement workshops, and sharing their knowledge through guest lectures. The association keeps a strong bond with current students, regularly engaging with them and focusing on the welfare of the institution. Through its ongoing efforts, Alumni Association is essential in enriching the college community, promoting a culture of collaboration and growth.

File Description	Documents
Paste link for additional information	https://www.darrangcollegealumni.org/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Governing Body (GB) of the college is the apex authority for college governance and monitors the inclusive growth of the college through its specific vision and dynamic policies.
- The principal, vice principal, three academic vice principals, IQAC, and twenty-six heads of the department ensure smooth functioning through participatory decision-making.
- For decentralization and participatory management, various committees and cells are formed for administrative and academic activities. All of the institution's committees and cells, including the GB, welcome stakeholder input. Teachers are appointed as coordinators and members of the committees of the institution, along with student representatives, for a supportive academic environment in and around the college.
- The principal of the college chairs all important meetings and gathers suggestions from the teaching and non-teaching faculty with regard to quality sustenance and improvement.
- To sustain institutional growth, e-governance protocols have been implemented in the areas of administration, finance and accounts, student and admission support, library services, feedback gathering, staff and student' attendance, leave management, etc.
- For pedagogy reformation, the college has signed a MoU with various institutions and community organizations, which will facilitate the exchange of knowledge, resources, and expertise and promote innovation and entrepreneurship among students.

File Description	Documents
Paste link for additional information	https://darrangcollege.ac.in/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The college has a decentralized governance system and allows equal participation of all the stakeholders. The management encourages participative governance and provides ample opportunity to all the staff members, including the students, to be involved in the college developmental process. Regular meetings with teaching and non-teaching staff and respective committees are conducted to ensure effective functioning of the institution. The different committees are formed for streamlining the academic and administrative process in the college. The feedback collected from students annually is also taken into account for better functioning of the institute.
- The college's governing body is the highest and is primarily in charge of managing the institution. The principal of the college chairs all important meetings of the committees.
- The senior-most faculty member of the college is appointed as the vice principal, who specially supervises the different academic activities.
- Heads of Departments (HODs) are made responsible for looking after the day-to-day academic matters of their respective departments.
- The academic committee, which comprises the principal, vice principal, academic vice principal from all the streams, and the IQAC coordinator of the college, led by the principal, chalks out the strategic plan of each academic year.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/commitee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The institute has a comprehensive perspective plan for holistic development, emphasizing digitalization, infrastructure development, teaching-learning refinement, and overall college upgradation.
- Online admission portals facilitate seamless admission processes.
- Tally software is utilized for comprehensive account management.
- Digital notice board enhances communication efficiency within the college.
- Construction of a new NEC building.
- Establishment of a state-of-the-art seminar hall equipped with modern facilities.
- Creation of an alumni gallery having seat capacity for 300 individuals.
- Revamping of restroom facilities with new washrooms.
- Installation of interactive boards.
- Renovation project for the girl's hostel.
- Construction of a new block within the girl's hostel premises.
- 1 crore rupees allocated for the construction of an academic building.
- New cycle stands to accommodate bicycles securely.
- Language lab is established and smoothly functioning.
- Civil Services Study Centre to foster academic excellence, etc.
- Mushroom Cultivation and Training Centre and a vermicompost unit to promote agricultural innovation and sustainability.
- Most of the departments are equipped with LCD projectors, digital boards, interactive panels, and other ICT tools.
- Proposals for opening PG programs in the departments of Chemistry, Physics and Commerce have been submitted to the DHE, Assam.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.darrangcollege.ac.in/p_plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college has crafted several policies, including academic, examination, anti-ragging, code of conduct, internal complaints, etc., to ensure the efficient operation of institutional bodies.
- Darrang College is affiliated with Gauhati University and operates under the aegis of DHE, Assam.
- Governing Body (GB) functions as the prime authority within the institution.
- The principal is the executing authority for both administrative and academic affairs.
- The vice principal and three academic vice principals oversee various academic and non-academic activities. The Head of Department (HoD) position is occupied by Associate Professors on a rotational basis for three-year terms.
- IQAC streamlines and gives directions for quality academic initiatives.
- For the effective functioning of the college, the administrative body is supported by various committees and cells.
- The college has a well-equipped library headed by a librarian.
- The Student Union is actively involved with extracurricular and co-curricular activities at the college.
- Darrang College follows the recruitment process guided by UGC and DHE, Assam.
- The college adheres to the service rules and promotion guidelines stipulated by the DHE and the Government of Assam.

File Description	Documents
Paste link for additional information	https://darrangcollege.ac.in/policy_documents.php
Link to Organogram of the Institution webpage	https://darrangcollege.ac.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The college has provisions for admitting eligible wards of college employees.
- A well-furnished teacher's common room with access to a washroom and RO water.
- Parking space, 24/7 campus security with adequate CCTV
- The Professors Thrift and Credit Co-operative Society Ltd. (PTCCSL) provides loans to the faculty members, and Darrang College Thrift & Credit Co-operative Society provides loans to the non-teaching staff of the college at an affordable rate of interest with convenient and flexible payback installments.
- The Darrang College Teacher's Unit (DCTU) works for the overall welfare of the teaching staff of the college. In medical emergencies, the Office of the Principal and DCTU offer financial support to college employees.
- The leave rules of the college allow staff to avail themselves of CL, EL, DL, maternity leave, and childcare leave as per the guidelines of the UGC and the Govt. of Assam.
- Internal Complaint Committee (ICC) to address sexual harassment cases
- Recreation and sports facilities include a walking zone, a yoga centre, a Sattriya dance centre, a gymnasium, an indoor stadium, and a sports ground.
- Financial support to faculty members for attending seminars and conferences.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcgglef_indmkaj/https://www.darrangcollege.ac.in/upload/policy_documents/1713963565.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The college has a performance appraisal system for teaching and non-teaching staff of the college. The academic audit report and feedback collected from the students of each department supplement it.
- The self-appraisal Reports are collected from teaching staff annually by the IQAC.

- At the time of promotion of faculty members, the API format submitted by teachers in the UGC-prescribed format is evaluated by the IQAC. A screening committee comprising the principal and subject experts nominated by the affiliating university (GU) verifies the API format. These formats are then signed by the principal and forwarded to the office of the Director of Higher Education (DHE), Govt. of Assam, for the placement of teachers on a higher scale under the Career Advancement Scheme.
- The Annual Confidential Reports (ACR) for teaching and non-teaching employees of the college are certified by the principal and submitted to the office of the DHE, Govt. of Assam, for the promotion of employees.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/emp_rules.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Darrang College has a full-fledged accounts section headed by the principal-cum-DDO and assistants who are responsible for supervising all accounting processes.
- For all departmental transactions and expenses, staff members are required to provide meeting minutes and other legitimate documentation proof. This procedure makes sure that accurate documentation and explanations are available for all payments and expenses.
- Darrang College conducts an internal financial audit periodically by reviewing and crosschecking every transaction at multiple points through accounts assistants, committees, the principal, and GB.
- An external financial audit is conducted by a chartered accountant.
- An audit is also carried out periodically by the Director of Local Audit, Government of Assam. The audit report is analyzed and forwarded to the DHE, Assam, by the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1G3bJIF_wzLjt4orLMlrJLYtSG8uje0ZR/view?usp=drive_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

300000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Darrang College (DC) adheres to the financial policies and procedures set forth by the Government of Assam (GoA). The GB supervises overall fund mobilization and use.
- Most financial transactions take place online, including salary and tax payments made via electronic filing on the Assam finance portal and the District Treasury of Sonitpur.
- An annual budget is prepared by the college authority for every financial year.
- Academic departments must submit project proposals to the IQAC in order to receive funds for academic purposes. The IQAC submits the proposal to the principal for final approval after reviewing it.
- The Purchase Committee, Construction Committee, and Infrastructure Committee oversee all purchases.

Resources for generating funds are:

1. Tuition fees, admission fees (self-financed course) of the

students.

2. Salary grants from the government of Assam.
3. Centre fees from the IGNOU, KKHSOU, and other government exams
4. Rent from different organizations for the use of the college infrastructure.
5. Grants received from the government of Assam, DHE Assam, RUSA, UGC, Biotech Hub, ASTEC, DST, SERB, DBT, etc.
6. Interest from fixed deposits.
7. Donations from alumni.
8. Funds from mushroom cultivation and the vermicompost centre

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1nWWQ-nhA1wqVQdoiZ2GpAw1LqxulmXwH/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC meets on a regular basis to assess all methodologies, including teaching-learning and institutional operations.
- Curriculum outlines and academic calendars are prepared, and their execution is monitored.
- Induction programs for newly admitted students are held centrally and departmentally, CO and PO of each course are highlighted
- Areas concerning teachers' quality, curriculum delivery, strengthening of research activities, personality development of students, and placement of students are periodically reviewed.
- Innovative pedagogies, including hands-on training in laboratories, brainstorming, field excursions, industrial visits, and other experiential learning, are given more priority.
- IQAC conducts Academic and Administrative Audits.
- Feedback on academic transactions and overall institutional performance has been collected from various stakeholders, and the analysed feedback report has been communicated to the concerned bodies for follow-up action.
- IQAC strives to improve the quality of the college's diversified activities through various quality audits, such as energy audits, green audits, and gender audits.

- Expansion of various extension and community outreach activities through NSS, NCC, and other college wings.
- Various in-house FDPs, workshops, and orientation programs were conducted for faculty members and non-teaching staff.
- To create a learner-centred environment, focus is given on the "mentoring system."

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/igac_activity.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The feedback obtained from various stakeholders and academic audits is used as an important tool to record the growth in various aspects.
- Academic committees meet every semester to monitor the progress of the courses covered. The meeting analyzes the results and placement to monitor the progress of students.
- Emphasis is given on the creation of a learner-centered environment. So, more focus is given on the "mentoring system," which encourages interactions between students and faculty members and aids in assessing students' learning levels and taking appropriate steps in this regard.
- Development of a quality culture in the institution through staff meetings and meetings with department heads.
- Timely submission of the Annual Quality Assurance Report (AQAR) in accordance with NAAC guidelines and parameters.
- The performance of students in various competitive examinations like JAM, NET, GATE, SLET, and Civil Services, and promotion to higher studies, are considered benchmarks of quality.
- The expansion of ICT infrastructure is given top priority because it is directly related to improving academic standards.
- To integrate humanities and science, 30 certificate courses and eight add-on courses were introduced. These courses offer chances to gain interdisciplinary learning, problem-solving skills, and holistic understanding.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/feedback.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.darrangcollege.ac.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The institution has offered co-education since its inception.
- The Women's Forum organizes annual plans and programs such as talks, competitions, and poster-making on gender issues, including celebrations of International Women's Day and publish a wall magazine named Dapon.
- Male and female faculty are equally represented in external bodies and internal committees, such as the Governing Body, Admission Committee, and Examination Committee.
- The institution ensures equal participation of students in all activities, regardless of gender.

- Separate common rooms for girls are provided, with sanitary vending machines and incinerators in the girls' common room and hostel.
- Security personnel, including lady guards in the girls' hostel, ensure the safety of female students.
- Regular self-defense training programs empower female students and boost their confidence.
- The student secretary and teacher-in-charge of the Girls' Common Room collaborate on safety and well-being issues.
- Awareness programs, workshops, and street plays promote gender equality and educate students on topics like sexual harassment.
- The College Counselling Cell offers sessions on stress management, emotional maturity, and mental health.
- Women faculty members play key roles in leadership and decision-making.
- Gender sensitization programs and outreach initiatives, such as those conducted by the Department of Zoology, create an inclusive, bias-free environment on campus.

File Description	Documents
Annual gender sensitization action plan	https://darrangcollege.ac.in/upload/green_audit/1712576551.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1KfcPxfNDzPU15tsJQt6sj34lhyoDIcaK/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- The college employs separate color-coded dustbins (red for non-biodegradable, blue for biodegradable waste) strategically placed across the campus.
- Biodegradable waste, such as dried leaves and organic waste, is processed in a vermin composting plant.
- Leftover food from hostels and canteens is collected by a swineherd for disposal.
- Two 7-foot high dumping pits have been constructed for proper disposal of solid waste.

Liquid Waste Management

- A well-maintained drainage system ensures the safe disposal of liquid waste to natural outlets.
- Vermin wash from composting tanks is utilized as a natural fertilizer.
- This system helps prevent waterlogging and keeps the campus clean.

E-waste Management

- The college has set up a system for the proper disposal of E-waste.
- An MoU is signed with Mr. Gautam Medhi, Proprietor of Cinex Computers, for collection and disposal of E-waste.
- E-waste is stored in an E-garbage room before being sent for proper recycling.

Waste Recycling System

- The college promotes recycling through its waste segregation system.
- Biodegradable waste is composted, and non-biodegradable materials are sent for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1AA_5WoTHTi6U7IbqjMna4oEcst6Xs_Xt/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment by promoting tolerance and harmony across cultural, regional, linguistic, communal, and socio-economic diversities through various initiatives:

- **Cultural Celebrations:** Events like the Freshman Social Programme and Annual College Week celebrate the diverse cultures of Assam and India. For example, during College Week, students perform dances, songs, and rituals from different ethnic communities.
- **Pre Rangali Bihu Celebration:** The Pre Rangali Bihu celebration, organized by the Darrang College Women's Forum, features Bihu dance, Bihu Husari (traditional Bihu songs), and talks on the festival's significance, promoting Assam's ethnic culture.
- **National Integration Events:** On Independence Day and Republic Day, programs such as patriotic songs and dances are held to promote national unity and integration among students.
- **Annual College Week:** The event showcases performances from indigenous tribes like Bodo, Mising, Rabha, Karbi, and others, highlighting regional cultures and fostering unity.
- **Multilingual and Multicultural Activities:** Language Departments organize multilingual events such as poetry recitations and debates, celebrating linguistic diversity.
- **College Magazine:** The college magazine features contributions from students of various backgrounds, celebrating regional cultures and promoting inclusivity.

These initiatives create a harmonious campus where diversity is celebrated, and inclusivity is actively promoted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is dedicated to instilling a strong sense of civic responsibility and constitutional awareness among its students and

employees through various initiatives.

- **Constitutional Awareness Programs:** Students learn about their rights, duties, and responsibilities by observing Constitution Day, National Voters Day, and Human Rights Day, fostering respect for the Constitution and democratic values.
- **National Celebrations:** Independence Day and Republic Day celebrations emphasize students' roles in nation-building, national integration, and their active participation in shaping the future of the nation.
- **Seminars on Ethics and Values:** Workshops on ethics, values, and social responsibility help students understand their moral obligations as responsible citizens.
- **Humanitarian Engagement:** The NSS unit organizes regular blood donation drives, and the institution actively participated in the post-COVID vaccination campaign, reflecting its commitment to public health and community welfare.
- **Environmental Responsibility:** The institution promotes environmental awareness through cleanliness drives and participation in the SWACHH BHARAT mission, encouraging the community to maintain a clean and healthy environment.
- **Green Initiatives:** On World Environment Day, a plantation drive is organized to stress the importance of environmental conservation.
- **Community Outreach:** The institution has adopted the village of Bahbari Dekachuburi, involving students and staff in various developmental programs for the upliftment of the local community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of

Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrations at the Institution

The institution actively celebrates various National and International events, fostering patriotic and socio-cultural values among its members. These events include flag hoisting, seminars, essay writing, and motivational talks by eminent personalities.

a) International Events:

- International Women's Day
- World Environment Day
- International Yoga Day
- World Anti-Tobacco Day, World AIDS Day, Pi Day, World Food Safety Day, World Health Day, and International Day for the Elimination of Violence Against Women .

b) National Events:

- Republic Day and Independence Day:
- National Unity Day , National Sports Day
- Teachers' Day, Gandhi Jayanti, NSS Day, NCC Day, Constitution Day, and
- Birth and death anniversaries of Mahapurush Srimanta Sankardeva, Madhavdeva, Dr. Bhupen Hazarika, Jyoti Prasad Agarwala, and Bishnu Prasad Rabha.

c) Festivals:

- Saraswati Puja, Vishwakarma Puja, Magh Bihu, and Bohag Bihu.

d) Department-Specific Observances:

- Philosophy Department celebrates World Philosophy Day.
- Hindi Department observes Hindi Divas.
- Sanskrit Department observes Sanskrit Divas.
- Library of Darrang College observes National Library Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Holistic Development of Students:

- Promotes the overall development of students through both academic and co-curricular activities.
- Provides extensive sports facilities, including a large playground for football, volleyball, basketball, and cricket.
- Features an indoor stadium for badminton and table tennis.
- Offers wellness programs with a Yoga Centre, Centre for Performing Arts, and Gymnasium.
- Encourages creative expression through platforms like the College Magazine and Wall Magazine.
- Aims to develop students into well-rounded individuals with diverse skills and talents.

2. Community Outreach Programs:

- Focuses on the institution's social responsibility through active community engagement.
- Adopted a village to improve socio-economic conditions and quality of life for its residents.
- Key activities include:
 - Conducting socio-economic and flood surveys, with the

findings submitted to the local MLA for further action.

- Providing mushroom cultivation training to women to promote economic independence.
- Various departments carry out extension activities in schools and villages to support the community.
- Reflects the institution's commitment to making a positive social impact.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is committed to transforming the lives of students by providing quality education in line with its mission and vision. Since its inception, it has focused on shaping young minds with the necessary knowledge and skills to face the challenges of the 21st century and excel in various fields.

- **Scientific Temperament and Critical Thinking:** Students are trained to develop scientific, critical, and logical thinking skills to help them tackle life's challenges. They are encouraged to think progressively and harmoniously, transcending barriers of class, caste, and race.
- **Leadership and Nation Building:** The institution strives to nurture future leaders capable of contributing to nation-building and becoming responsible global citizens with strong local perspectives.

Incentives for Faculty Innovation:

- **Financial Assistance:** Teachers going for seminars and Conferences are provided with financial assistance by the authority.
- **Research and Publications:** The institution publishes the NEJCR journal to encourage research-based findings and scholarly contributions.
- **Innovation and Patents:** Teachers are recognized for their innovative work, with patents awarded as acknowledgment of their creativity and contributions.

Through these initiatives, the institution continues to cultivate an environment of excellence, fostering both student and faculty growth in research and innovation.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college strictly adheres to the curriculum prescribed by its parent University, Gauhati University.
- Every year, before the start of the academic year/ session, the college authority entrusts the responsibility of preparation of academic calendar, prospectus, and routines to various committees established for this purpose.
- The central routine is distributed to different departments who in turn, allocate the classes among the teachers.
- The department also formulates its teaching plan and lesson plans.
- Various methodologies are employed for effective curriculum delivery, including traditional teaching methods such as blackboard instruction, PowerPoint presentations, and experiential learning techniques.
- Certain student-centered methods, such as organizing seminars, field trips, excursions, and other activities, are encouraged.
- The heads of the departments conduct periodic assessments and review the results.
- Progress of the syllabus is discussed with departmental colleagues. Additionally, students participate in induction programs held at the beginning of each academic session.
- For the effective implementation of the curriculum, the college has established a comprehensive framework.
- Academic Council, chaired by the Principal and including the Vice President, academic vice principals of science, arts, and commerce, as well as the IQAC coordinator, meets periodically to discuss all issues related to the organization.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1Zf2AieL-vlebqQ7Cn8ghFGYv7c64F6dr/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college is a modified version of the academic calendar of the affiliating university. While the academic calendar of the university is followed, the college has developed its own version, which incorporates many important events. A digital copy of the academic calendar is available on the college website. The calendar includes comprehensive information regarding the number of working days, holidays, semester breaks, examinations, and more. It outlines the timeline for sessional examinations and includes the schedule for end-of-semester examinations. Additionally, it provides the schedule for elections to the Darrang College Students' Union and various other college activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://darrangcollege.ac.in/upload/acalendar/Academic%20Calendar%202023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****33**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****27**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**990****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****990**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum incorporates issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability. Departments such as Chemistry, Commerce, Education, and History offer elective courses focused on Environment and Sustainability, including subjects like Green Chemistry, Sustainable Development, Green Marketing, and Environmental Education. Several papers from disciplines such as Philosophy, Commerce, and Political Science address topics related to professional ethics. Literature departments, including English and Sanskrit, foster empathy and human values among students. The curriculum highlights issues such as justice, equality, tolerance, and inclusivity. Additionally, all undergraduate students are required to take a compulsory course on "Environmental Studies" in the second semester to raise awareness about environmental concerns.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

938

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
--	---------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://darrangcollege.ac.in/feedback_report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1650

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

467

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Strategies for slow learners:

- Department of the college identify their slow learner students through continuous performance analysis. One-on-one tutorial classes are provided to address specific learning gaps and challenges for slow learners. Teachers break down complex concepts into simpler and more manageable chunks.
- Departments have the practice of taking remedial classes to repeat key concepts and provides ample time for practice.
- Study materials and digital learning links for complex topics are circulated among students in Classrooms and through official whatsapp groups of departments for assisting students.
- One-to-one counselling are provided by mentors to their mentees in mentor-mentee sessions.
- Departments foster a supportive and inclusive classroom environment that encourages participation, reduces anxiety, and builds confidence.

Strategies for advanced learners:

- Special tutorial classes are conducted for advanced learner students to assist them for preparation of national level entrance examinations like JAM, JEST, CUET and individual Universities for higher studies. Separate attendance registers are maintained for this purpose.
- Potential students having talent in different literary, cultural and other activities are encouraged to participate in extra-curricular activities including sports, youth festival, other state,national level events.
- The departmental library provides reference books to the advanced learners who have curiosity to learn beyond the syllabus.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1Tkme7yi-8KJO9bjTjDNG0XAon0g8kzd8/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3764	96

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Strategies are developed by teachers to make classroom teaching-learning more interesting, resourceful and knowledge based through use of ICT tools, group discussion, case study and practicals. The use of ICT tools for creating slides and presentation aids students' learning. Case study form of teaching-learning is adopted by some departments where students are provided with some corporate, HR or practical job cases, which they study and analyse to understand the underlying concepts behind success or failure. This method enhances their problem solving skills, critical thinking ability, decision making skills etc. Students are provided opportunity and time to study and get prepared on topics related to syllabus and present the same in the class in the form of a lecture or content preparation. Group discussions are also conducted in classrooms for developing team spirit enhancing communication skills, interactive skills. Experiential learning through field survey, UG & PG research projects and practicals in labs are encouraged to aid the learning process of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://darrangcollege.ac.in/s_project.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

30 class rooms (atleast one in each department) are well equipped with ICT facilities like interactive boards, LCD projectors smartboard, projector, and high speed internet connection which offers innovative and efficient means to bridge knowledge gaps, promote continuous learning, and empower individuals with relevant competencies.

- Smart classes are delivered by teachers by using interactive board and projectors which include visual aids along with conventional teaching method of chalk and board. Visual aids make the complex concepts and diagrams easier to understand and infuses interest in the classroom.
- ICT tools are used to simplify complex topics, diagrams, figures and to easily reach to students in topics like crystal structures, statistical geography, cartography, GIS, remote sensing, research methodology etc.
- Faculty members also conduct online classes through google classrooms to easily circulate necessary course materials to students, giving and receiving assignments
- Departments have separate academic WhatsApp groups for every semester for interaction and dissemination of relevant academic information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://darrangcollege.ac.in/infrastructure.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

54

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1569

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Darrang college adheres to all examination and evaluation regulations and guidelines established by the parent University. The institution follows transparent method to conduct sessional examinations which are part of Internal Evaluation. The students are well informed about the Sessional examinations in the beginning of the session through the Academic Calendar published by the college in the college website. Prior notice related to examination schedules are circulated and displayed on the college website. Heads of each departments are vested with the responsibility of setting and finalizing question papers and submitting them in sealed envelopes to the Controller of Examinations of the College. Special provisions of re-examination is facilitated to the absentee students within a stipulated time through prior notice. The answer scripts of the sessional examinations are displayed to students after evaluation. This practice helps students in identifying and rectifying any discrepancies in their answers scripts and marks. Marksheets of Sessional Examination and Home Assignments are always displayed in the departmental notice board. Any grievances raised by the students related to the internal evaluation is immediately redressed by the concerned Departments. After completion of all internal assessments, marks are uploaded to the Gauhati University examination portal within the stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	https://darrangcollege.ac.in/notice.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Darrang college adheres to an objective and continuous internal assessment system. Answer scripts of sessional examinations are distributed in the class and make them aware of the mistakes, and marks obtained are displayed on departmental notice boards. Students are given scope to interact with concerned teachers who in turn highlight the improvements required. The grievances, if any arises in regard to marks or answers are heard and handled by the departments immediately. Immediate resolution of grievances is facilitated by concerned department without delay. Further, if any anomaly exist between the marks awarded to the students and those entered in the marksheets prepared by the university, the errors are rectified without delay. Teacher mentors and office staffs also guide the students and provide necessary support and assistance. The Principal, with his official seal and signature, transmits the student applications to the Controller of Examinations, Gauhati University. Furthermore, the College Principal deploys office staff to Gauhati University to address student grievances. A comprehensive record of all such grievances, along with subsequent actions, is meticulously maintained within the College Office. Any student inquiries or complaints pertaining to examinations or results are diligently addressed by the Examination Branch and the respective academic Departments.

File Description	Documents
Any additional information	View File
Link for additional information	https://darrangcollege.ac.in/policy_documents.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Darrang College is committed to supporting India's vision of becoming a global hub for knowledge and skills by integrating Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) into its academic framework. The college focuses on effectively disseminating these outcomes and assessing their

achievement to ensure that students not only acquire knowledge but also develop essential skills and competencies, aligning with global standards.

- A systematic approach guides the development of POs, PSOs, and COs at Darrang College. Led by the IQAC Coordinator, a dedicated committee drafts the POs for all programs. Department heads collaborate with faculty members to design the PSOs and COs, adhering to Bloom's Taxonomy for comprehensive learning objectives. The finalized outcomes are submitted to the IQAC for review, ensuring alignment with educational and institutional goals.
- To ensure widespread awareness, POs, PSOs, and COs are shared with students and teachers at the start of each academic session. The IQAC uploads these outcomes on the college website and communicates them during central and departmental orientation programs. Departments also maintain display boards showcasing PSOs and COs, fostering continuous engagement with educational objectives among all stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://darrangcollege.ac.in/Academic-Departments.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has well defined programme outcomes and course outcomes which are established based on a comprehensive consideration of the following:

- The board guidelines of the parent University.
- The Mission and Vision of the college
- Knowledge and skill competencies of learners
- Acquisition of aptitude and ethics
- Employability.

The college employs a formal and streamlined process to evaluate the attainment of Program Outcomes (POs) and Course Outcomes (COs). The assessment results are subsequently utilized as feedback to enhance the teaching and learning process.

The assessment process includes internal assessment bearing 20 marks and final external examination of 80 marks. The internal assessment includes written test, home assignment, seminar etc. as per programme guidelines of affiliating university. The external examination includes theory examination conducted by university and practical examination. Each departments of the college keep a track of students' progression to higher studies and placements into various jobs.

The engagement and achievement of students in various co-curricular and extracurricular activities give the indirect measures of the outcome of their curricular learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://darrangcollege.ac.in/upload/policy_documents/1735194909.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

875

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.darrangcollege.ac.in/upload/sss/1716290516.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.67

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.vetbifg.ac.in/notice_board/misc/LIST_OF_SHORT_listed.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**06**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****46**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****120**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Darrang College has carried out a total of 32 numbers of extension and outreach programs, of which 20 numbers of extension activities were carried out by the students and faculty members of various departments. twelve numbers (12 nos) of extension activities are carried out through NSS/NCC which include the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. Moreover, extension activities were carried out in the adopted village of Darrang College in collaboration with local community.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/igacextensionoutreachactivities.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

44

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**19**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Separate classrooms are provided for undergraduate (UG) and postgraduate (PG) students, with dedicated laboratory facilities for both. Departments have ICT tools to make teaching and learning easier and more effective.
- The Department of Botany and Biotechnology has two tissue culture labs. Digital classrooms are also used to make learning more interesting. To help students better understand topics, teachers use methods like case studies, role-playing, and ICT-based classes.
- Each department has its own library, in addition to the Central Library and e-library. The Botany Department also has a Spice Museum, a Herbarium called "Darrang College Herbarium" , a Botanical Garden and an Orchid House, set up in 2012 with UGC-NERO support.
- The Computer Science Department has two computer labs with internet access. The Zoology and Assamese Departments have a Zoological Museum and a Cultural Museum, respectively, to support teaching. Also one digital language lab is there.
- Other facilities include podiums, Wi-Fi, projectors, a Biotech Hub, e-library and a Central Instrumentation Facility, providing a well-equipped environment for students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.darrangcollege.ac.in/other_facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The institution not only offers academic and professional courses but also encourages students to participate in sports and cultural activities for their overall growth. It has a Badminton Coaching Centre in the Indoor Stadium and organizes conditioning programs for athletics in morning and evening shifts. Students regularly play basketball and volleyball in the playground and have access to a gym for both students and staff.
- The Yoga Centre and the Centre for Performing Arts support the students' holistic development. Every year, the College Week is celebrated with various competitions, including traditional and modern songs, dances, plays, cooking, and art and craft. A cultural rally highlights the state's culture, traditions, and socially relevant themes.
- The cultural program provides students a stage to display their talents in singing and dancing. Students have won numerous awards in inter-college events for sports and cultural competitions and have participated in state and national-level championships

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.darrangcollege.ac.in/other_facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://darrangcollege.ac.in/infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

108.62

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The Central Library offers open access to both students and staff, ensuring convenience and inclusive. It is equipped with three well-furnished reading rooms dedicated to the Arts, Science, and Commerce streams. A separate reading room is available exclusively for teachers, promoting a focused academic environment. The library also includes reference section to support in-depth research and study. User attendance is recorded systematically in a register and through online also, and new books and journals are displayed in an organized manner.
- To ensure security, all borrowed resources are checked at the exit, and CCTV cameras are installed for continuous

surveillance. The library integrates modern technology through the Web OPAC (Online Public Access Catalogue), allowing users to search its collections remotely. Additionally, the Digital Library is equipped with Internet connectivity, enabling access to electronic resources from anywhere on campus. An Electronics Resource Management package provides seamless access to e-journals, enhancing research opportunities for students and staff.

- The Library Management System streamlines the issue and return of books, ensuring efficient operations. Advanced facilities include two printers, one barcode printer, four barcode scanners, a photocopy machine, and a fax machine. Internet access is facilitated through a BSNL broadband multiuser connection, supporting uninterrupted digital activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1CI4bafC55tax6ImXZGvMI8gKjMmP_45w/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.14

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- To keep up with modern technological advancements, Darrang College provides reliable internet connectivity and IT facilities to support teaching and learning. The campus is IT-enabled to meet the specific needs of each department, offering high-speed internet through LAN and Wi-Fi.
- The college has a BSNL optical fiber connection with 30 Mbps bandwidth and two Jio fiber broadband connections, each with 100 Mbps. The main internet connection is distributed across buildings via optical fiber cables, and within buildings, computers are connected through Cat6 UTP cables and Wi-Fi.
- The college has three single-band Wi-Fi devices in the Library, New Academic Building, Chemistry Building. Additionally, there are six dual-band Wi-Fi routers located in the Computer Science department (2), NAB Conference Hall, NEC seminar hall, Physics, Zoology and Office. The Office area also has two Wi-Fi extenders, and the Library features an extra single-band Wi-Fi router. General classrooms for common courses have four galleries with projectors.

- The college has a Maintenance Committee of Computers and ICT Tools and this committee looks after the maintenance of IT facilities in the campus. According to the recommendations of this committee, the college authority regularly updates the various IT facilities including computers, servers, software, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1ZsVCJo555Th3BG8_z9irJiBo_vkGhqmg/view?usp=sharing

4.3.2 - Number of Computers

132

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

217.47

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The 91classrooms, including gallery-style halls, are regularly cleaned and maintained to provide a conducive learning environment. Routine checks are conducted to ensure proper lighting, ventilation, and seating arrangements. Any damage to furniture or electronic equipment, such as projectors or fans, is promptly addressed by a dedicated maintenance team. Walls are repainted periodically to keep the rooms visually appealing and conducive to learning.
- The central library, managed through a computerized Management Information System (MIS), undergoes regular audits to ensure that books and journals are cataloged correctly and remain in good condition.
- The special infrastructure for differently-abled students, such as ramps, elevators, and accessible restrooms, is regularly inspected and maintained to remain functional.
- The indoor stadium and gymnasium are cleaned and maintained regularly to keep them safe and inviting. Gym equipment is inspected periodically for wear and tear, with necessary repairs or replacements carried out.
- The sick room is kept clean, well-stocked, and ready for emergencies. First aid kits, medical supplies, and equipment are replenished as needed. Regular inspections ensure that the facility is always prepared to assist students during examinations or other health-related needs.
- The pure drinking water facility is serviced periodically to ensure proper filtration and hygiene.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.darrangcollege.ac.in/other_facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1596

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://darrangcollege.ac.in/igac_capacity.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
970	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
970	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

55

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

398

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

62

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Darrang College Students' Union (DCSU) serves as a vital student platform under the guidance of the Principal at Darrang College. It offers a space for students to come together to discuss academic and institutional issues while striving for common objectives within the college community. DCSU elections take place every year, typically during the second or third week of September, in strict accordance with the Lyngdoh Commission guidelines. This democratic approach empowers students to identify and tackle challenges related to their academic experiences and advocate for their rights. The DCSU is dedicated to cultivating a positive political atmosphere and encouraging open discussions and debates on campus. To facilitate effective communication, students receive updates about public meetings, discussions, and various events through the college website, pamphlets, and notices. The union is instrumental in organizing the Annual College Week and cultural events like Saraswati Puja, Fateha Doaz Daham, and other festivals, promoting inclusivity and cultural harmony. Moreover, the college hosts a Darrang College Commerce Society that addresses the needs of commerce students and participates in outreach activities within the local community. Together, these platforms foster a rich environment for students, supporting their academic, cultural, and social growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Darrang College Alumni Association, founded in 1995, now has 412 registered life members. Since it began, the association has played an active role in enhancing the academic, intellectual, and cultural landscape of the college. It provides financial assistance to students from economically challenged backgrounds, showcasing its dedication to social responsibility. The Alumni Association made a notable impact by funding the construction of an Alumni Gallery, which functions both as classroom and a seminar space equipped with ICT facilities. Built with contributions from alumni spanning different generations, the gallery represents a significant milestone, with an investment of around ₹50 lakhs for its construction. Moreover, the association has supported the college in various other capacities. It has supplied furniture for the Darrang College Boys' Hostel and donated computers, books, and bookshelves to several departments. Alumni have also participated in initiatives aimed at student development, such as giving motivational talks, leading career advancement workshops, and sharing their knowledge through guest lectures. The association keeps a strong bond with current students, regularly engaging with them and focusing on the welfare of the institution. Through its ongoing efforts, Alumni Association is essential in enriching the college community, promoting a culture of collaboration and growth.

File Description	Documents
Paste link for additional information	https://www.darrangcollegealumni.org/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Governing Body (GB) of the college is the apex authority for college governance and monitors the inclusive growth of the college through its specific vision and dynamic policies.
- The principal, vice principal, three academic vice principals, IQAC, and twenty-six heads of the department ensure smooth functioning through participatory decision-making.
- For decentralization and participatory management, various committees and cells are formed for administrative and academic activities. All of the institution's committees and cells, including the GB, welcome stakeholder input. Teachers are appointed as coordinators and members of the committees of the institution, along with student representatives, for a supportive academic environment in and around the college.
- The principal of the college chairs all important meetings and gathers suggestions from the teaching and non-teaching faculty with regard to quality sustenance and improvement.
- To sustain institutional growth, e-governance protocols have been implemented in the areas of administration, finance and accounts, student and admission support, library services, feedback gathering, staff and student' attendance, leave management, etc.
- For pedagogy reformation, the college has signed a MoU with

various institutions and community organizations, which will facilitate the exchange of knowledge, resources, and expertise and promote innovation and entrepreneurship among students.

File Description	Documents
Paste link for additional information	https://darrangcollege.ac.in/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The college has a decentralized governance system and allows equal participation of all the stakeholders. The management encourages participative governance and provides ample opportunity to all the staff members, including the students, to be involved in the college developmental process. Regular meetings with teaching and non-teaching staff and respective committees are conducted to ensure effective functioning of the institution. The different committees are formed for streamlining the academic and administrative process in the college. The feedback collected from students annually is also taken into account for better functioning of the institute.
- The college's governing body is the highest and is primarily in charge of managing the institution. The principal of the college chairs all important meetings of the committees.
- The senior-most faculty member of the college is appointed as the vice principal, who specially supervises the different academic activities.
- Heads of Departments (HODs) are made responsible for looking after the day-to-day academic matters of their respective departments.
- The academic committee, which comprises the principal, vice principal, academic vice principal from all the streams, and the IQAC coordinator of the college, led by the principal, chalks out the strategic plan of each academic year.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/commitee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The institute has a comprehensive perspective plan for holistic development, emphasizing digitalization, infrastructure development, teaching-learning refinement, and overall college upgradation.
- Online admission portals facilitate seamless admission processes.
- Tally software is utilized for comprehensive account management.
- Digital notice board enhances communication efficiency within the college.
- Construction of a new NEC building.
- Establishment of a state-of-the-art seminar hall equipped with modern facilities.
- Creation of an alumni gallery having seat capacity for 300 individuals.
- Revamping of restroom facilities with new washrooms.
- Installation of interactive boards.
- Renovation project for the girl's hostel.
- Construction of a new block within the girl's hostel premises.
- 1 crore rupees allocated for the construction of an academic building.
- New cycle stands to accommodate bicycles securely.
- Language lab is established and smoothly functioning.
- Civil Services Study Centre to foster academic excellence, etc.
- Mushroom Cultivation and Training Centre and a vermicompost unit to promote agricultural innovation and sustainability.
- Most of the departments are equipped with LCD projectors, digital boards, interactive panels, and other ICT tools.
- Proposals for opening PG programs in the departments of Chemistry, Physics and Commerce have been submitted to the DHE, Assam.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.darrangcollege.ac.in/p_plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college has crafted several policies, including academic, examination, anti-ragging, code of conduct, internal complaints, etc., to ensure the efficient operation of institutional bodies.
- Darrang College is affiliated with Gauhati University and operates under the aegis of DHE, Assam.
- Governing Body (GB) functions as the prime authority within the institution.
- The principal is the executing authority for both administrative and academic affairs.
- The vice principal and three academic vice principals oversee various academic and non-academic activities. The Head of Department (HoD) position is occupied by Associate Professors on a rotational basis for three-year terms.
- IQAC streamlines and gives directions for quality academic initiatives.
- For the effective functioning of the college, the administrative body is supported by various committees and cells.
- The college has a well-equipped library headed by a librarian.
- The Student Union is actively involved with extracurricular and co-curricular activities at the college.
- Darrang College follows the recruitment process guided by UGC and DHE, Assam.
- The college adheres to the service rules and promotion guidelines stipulated by the DHE and the Government of Assam.

File Description	Documents
Paste link for additional information	https://darrangcollege.ac.in/policy_documents.php
Link to Organogram of the Institution webpage	https://darrangcollege.ac.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The college has provisions for admitting eligible wards of college employees.
- A well-furnished teacher's common room with access to a washroom and RO water.
- Parking space, 24/7 campus security with adequate CCTV
- The Professors Thrift and Credit Co-operative Society Ltd. (PTCCSL) provides loans to the faculty members, and Darrang College Thrift & Credit Co-operative Society provides loans to the non-teaching staff of the college at an affordable rate of interest with convenient and flexible payback installments.
- The Darrang College Teacher's Unit (DCTU) works for the overall welfare of the teaching staff of the college. In medical emergencies, the Office of the Principal and DCTU

offer financial support to college employees.

- The leave rules of the college allow staff to avail themselves of CL, EL, DL, maternity leave, and childcare leave as per the guidelines of the UGC and the Govt. of Assam.
- Internal Complaint Committee (ICC) to address sexual harassment cases
- Recreation and sports facilities include a walking zone, a yoga centre, a Sattriya dance centre, a gymnasium, an indoor stadium, and a sports ground.
- Financial support to faculty members for attending seminars and conferences.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.darrangcollege.ac.in/upload/policy_documents/1713963565.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The college has a performance appraisal system for teaching and non-teaching staff of the college. The academic audit report and feedback collected from the students of each department supplement it.**

- The self-appraisal Reports are collected from teaching staff annually by the IQAC.
- At the time of promotion of faculty members, the API format submitted by teachers in the UGC-prescribed format is evaluated by the IQAC. A screening committee comprising the principal and subject experts nominated by the affiliating university (GU) verifies the API format. These formats are then signed by the principal and forwarded to the office of the Director of Higher Education (DHE), Govt. of Assam, for the placement of teachers on a higher scale under the Career Advancement Scheme.
- The Annual Confidential Reports (ACR) for teaching and non-teaching employees of the college are certified by the principal and submitted to the office of the DHE, Govt. of Assam, for the promotion of employees.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/emp_rules.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Darrang College has a full-fledged accounts section headed by the principal-cum-DDO and assistants who are responsible for supervising all accounting processes.
- For all departmental transactions and expenses, staff members are required to provide meeting minutes and other legitimate documentation proof. This procedure makes sure that accurate documentation and explanations are available for all payments and expenses.
- Darrang College conducts an internal financial audit periodically by reviewing and crosschecking every transaction at multiple points through accounts assistants, committees, the principal, and GB.
- An external financial audit is conducted by a chartered accountant.
- An audit is also carried out periodically by the Director of Local Audit, Government of Assam. The audit report is analyzed and forwarded to the DHE, Assam, by the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1G3bJIF_wzLjt4orLM1rJLYtSG8uje0ZR/view?usp=drive_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

300000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Darrang College (DC) adheres to the financial policies and procedures set forth by the Government of Assam (GoA). The GB supervises overall fund mobilization and use.
- Most financial transactions take place online, including salary and tax payments made via electronic filing on the Assam finance portal and the District Treasury of Sonitpur.
- An annual budget is prepared by the college authority for every financial year.
- Academic departments must submit project proposals to the IQAC in order to receive funds for academic purposes. The IQAC submits the proposal to the principal for final approval after reviewing it.
- The Purchase Committee, Construction Committee, and Infrastructure Committee oversee all purchases.

Resources for generating funds are:

1. Tuition fees, admission fees (self-financed course) of the students.
2. Salary grants from the government of Assam.
3. Centre fees from the IGNOU, KKHSOU, and other government exams
4. Rent from different organizations for the use of the college infrastructure.
5. Grants received from the government of Assam, DHE Assam, RUSA, UGC, Biotech Hub, ASTEC, DST, SERB, DBT, etc.
6. Interest from fixed deposits.
7. Donations from alumni.
8. Funds from mushroom cultivation and the vermicompost centre

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1nWWQ-nhA1wqVQdoiZ2GpAw1LqxulmXwH/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC meets on a regular basis to assess all methodologies, including teaching-learning and institutional operations.
- Curriculum outlines and academic calendars are prepared, and their execution is monitored.
- Induction programs for newly admitted students are held centrally and departmentally, CO and PO of each course are highlighted
- Areas concerning teachers' quality, curriculum delivery, strengthening of research activities, personality development of students, and placement of students are periodically reviewed.
- Innovative pedagogies, including hands-on training in laboratories, brainstorming, field excursions, industrial visits, and other experiential learning, are given more priority.
- IQAC conducts Academic and Administrative Audits.
- Feedback on academic transactions and overall institutional performance has been collected from various stakeholders, and the analysed feedback report has been communicated to the concerned bodies for follow-up action.
- IQAC strives to improve the quality of the college's

diversified activities through various quality audits, such as energy audits, green audits, and gender audits.

- Expansion of various extension and community outreach activities through NSS, NCC, and other college wings.
- Various in-house FDPs, workshops, and orientation programs were conducted for faculty members and non-teaching staff.
- To create a learner-centred environment, focus is given on the "mentoring system."

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/iqac_activity.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The feedback obtained from various stakeholders and academic audits is used as an important tool to record the growth in various aspects.
- Academic committees meet every semester to monitor the progress of the courses covered. The meeting analyzes the results and placement to monitor the progress of students.
- Emphasis is given on the creation of a learner-centered environment. So, more focus is given on the "mentoring system," which encourages interactions between students and faculty members and aids in assessing students' learning levels and taking appropriate steps in this regard.
- Development of a quality culture in the institution through staff meetings and meetings with department heads.
- Timely submission of the Annual Quality Assurance Report (AQAR) in accordance with NAAC guidelines and parameters.
- The performance of students in various competitive examinations like JAM, NET, GATE, SLET, and Civil Services, and promotion to higher studies, are considered benchmarks of quality.
- The expansion of ICT infrastructure is given top priority because it is directly related to improving academic standards.
- To integrate humanities and science, 30 certificate courses and eight add-on courses were introduced. These courses offer chances to gain interdisciplinary learning, problem-

solving skills, and holistic understanding.

File Description	Documents
Paste link for additional information	https://www.darrangcollege.ac.in/feedback.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.darrangcollege.ac.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The institution has offered co-education since its inception.**
- **The Women's Forum organizes annual plans and programs such as talks, competitions, and poster-making on gender issues, including celebrations of International Women's Day and publish a wall magazine named Dapon.**
- **Male and female faculty are equally represented in external**

bodies and internal committees, such as the Governing Body, Admission Committee, and Examination Committee.

- The institution ensures equal participation of students in all activities, regardless of gender.
- Separate common rooms for girls are provided, with sanitary vending machines and incinerators in the girls' common room and hostel.
- Security personnel, including lady guards in the girls' hostel, ensure the safety of female students.
- Regular self-defense training programs empower female students and boost their confidence.
- The student secretary and teacher-in-charge of the Girls' Common Room collaborate on safety and well-being issues.
- Awareness programs, workshops, and street plays promote gender equality and educate students on topics like sexual harassment.
- The College Counselling Cell offers sessions on stress management, emotional maturity, and mental health.
- Women faculty members play key roles in leadership and decision-making.
- Gender sensitization programs and outreach initiatives, such as those conducted by the Department of Zoology, create an inclusive, bias-free environment on campus.

File Description	Documents
Annual gender sensitization action plan	https://darrangcollege.ac.in/upload/green_audit/1712576551.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1KfcPxfNDzPU15tsJQt6sj34lhyoDIcaK/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- The college employs separate color-coded dustbins (red for non-biodegradable, blue for biodegradable waste) strategically placed across the campus.
- Biodegradable waste, such as dried leaves and organic waste, is processed in a vermin composting plant.
- Leftover food from hostels and canteens is collected by a swineherd for disposal.
- Two 7-foot high dumping pits have been constructed for proper disposal of solid waste.

Liquid Waste Management

- A well-maintained drainage system ensures the safe disposal of liquid waste to natural outlets.
- Vermin wash from composting tanks is utilized as a natural fertilizer.
- This system helps prevent waterlogging and keeps the campus clean.

E-waste Management

- The college has set up a system for the proper disposal of E-waste.
- An MoU is signed with Mr. Gautam Medhi, Proprietor of Cinex Computers, for collection and disposal of E-waste.
- E-waste is stored in an E-garbage room before being sent for proper recycling.

Waste Recycling System

- The college promotes recycling through its waste segregation system.

- Biodegradable waste is composted, and non-biodegradable materials are sent for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1AA_5WoTHTi6U7IbqjMna4oEcst6Xs_Xt/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment by promoting tolerance and harmony across cultural, regional, linguistic, communal, and socio-economic diversities through various initiatives:

- **Cultural Celebrations:** Events like the Freshman Social Programme and Annual College Week celebrate the diverse cultures of Assam and India. For example, during College Week, students perform dances, songs, and rituals from different ethnic communities.
- **Pre Rangali Bihu Celebration:** The Pre Rangali Bihu celebration, organized by the Darrang College Women's Forum, features Bihu dance, Bihu Husari (traditional Bihu songs), and talks on the festival's significance, promoting Assam's ethnic culture.
- **National Integration Events:** On Independence Day and Republic Day, programs such as patriotic songs and dances are held to promote national unity and integration among students.
- **Annual College Week:** The event showcases performances from indigenous tribes like Bodo, Mising, Rabha, Karbi, and others, highlighting regional cultures and fostering unity.
- **Multilingual and Multicultural Activities:** Language Departments organize multilingual events such as poetry recitations and debates, celebrating linguistic diversity.
- **College Magazine:** The college magazine features contributions from students of various backgrounds,

celebrating regional cultures and promoting inclusivity.

These initiatives create a harmonious campus where diversity is celebrated, and inclusivity is actively promoted.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is dedicated to instilling a strong sense of civic responsibility and constitutional awareness among its students and employees through various initiatives.

- **Constitutional Awareness Programs:** Students learn about their rights, duties, and responsibilities by observing Constitution Day, National Voters Day, and Human Rights Day, fostering respect for the Constitution and democratic values.
- **National Celebrations:** Independence Day and Republic Day celebrations emphasize students' roles in nation-building, national integration, and their active participation in shaping the future of the nation.
- **Seminars on Ethics and Values:** Workshops on ethics, values, and social responsibility help students understand their moral obligations as responsible citizens.
- **Humanitarian Engagement:** The NSS unit organizes regular blood donation drives, and the institution actively participated in the post-COVID vaccination campaign, reflecting its commitment to public health and community welfare.
- **Environmental Responsibility:** The institution promotes environmental awareness through cleanliness drives and participation in the SWACHH BHARAT mission, encouraging the community to maintain a clean and healthy environment.
- **Green Initiatives:** On World Environment Day, a plantation drive is organized to stress the importance of environmental conservation.

- **Community Outreach:** The institution has adopted the village of Bahbari Dekachuburi, involving students and staff in various developmental programs for the upliftment of the local community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrations at the Institution

The institution actively celebrates various National and International events, fostering patriotic and socio-cultural values among its members. These events include flag hoisting,

seminars, essay writing, and motivational talks by eminent personalities.

a) International Events:

- International Women's Day
- World Environment Day
- International Yoga Day
- World Anti-Tobacco Day, World AIDS Day, Pi Day, World Food Safety Day, World Health Day, and International Day for the Elimination of Violence Against Women .

b) National Events:

- Republic Day and Independence Day:
- National Unity Day , National Sports Day
- Teachers' Day, Gandhi Jayanti, NSS Day, NCC Day, Constitution Day, and
- Birth and death anniversaries of Mahapurush Srimanta Sankardeva, Madhavdeva, Dr. Bhupen Hazarika, Jyoti Prasad Agarwala, and Bishnu Prasad Rabha.

c) Festivals:

- Saraswati Puja, Vishwakarma Puja, Magh Bihu, and Bohag Bihu.

d) Department-Specific Observances:

- Philosophy Department celebrates World Philosophy Day.
- Hindi Department observes Hindi Divas.
- Sanskrit Department observes Sanskrit Divas.
- Library of Darrang College observes National Library Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Holistic Development of Students:

- Promotes the overall development of students through both academic and co-curricular activities.
- Provides extensive sports facilities, including a large playground for football, volleyball, basketball, and cricket.
- Features an indoor stadium for badminton and table tennis.
- Offers wellness programs with a Yoga Centre, Centre for Performing Arts, and Gymnasium.
- Encourages creative expression through platforms like the College Magazine and Wall Magazine.
- Aims to develop students into well-rounded individuals with diverse skills and talents.

2. Community Outreach Programs:

- Focuses on the institution's social responsibility through active community engagement.
- Adopted a village to improve socio-economic conditions and quality of life for its residents.
- Key activities include:
 - Conducting socio-economic and flood surveys, with the findings submitted to the local MLA for further action.
 - Providing mushroom cultivation training to women to promote economic independence.
- Various departments carry out extension activities in schools and villages to support the community.
- Reflects the institution's commitment to making a positive social impact.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is committed to transforming the lives of students by providing quality education in line with its mission and vision. Since its inception, it has focused on shaping young minds with the necessary knowledge and skills to face the challenges of the 21st century and excel in various fields.

- **Scientific Temperament and Critical Thinking:** Students are trained to develop scientific, critical, and logical thinking skills to help them tackle life's challenges. They are encouraged to think progressively and harmoniously, transcending barriers of class, caste, and race.
- **Leadership and Nation Building:** The institution strives to nurture future leaders capable of contributing to nation-building and becoming responsible global citizens with strong local perspectives.

Incentives for Faculty Innovation:

- **Financial Assistance:** Teachers going for seminars and Conferences are provided with financial assistance by the authority.
- **Research and Publications:** The institution publishes the NEJCR journal to encourage research-based findings and scholarly contributions.
- **Innovation and Patents:** Teachers are recognized for their innovative work, with patents awarded as acknowledgment of their creativity and contributions.

Through these initiatives, the institution continues to cultivate an environment of excellence, fostering both student and faculty growth in research and innovation.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the Next Academic Year

- **A&A Audit:** Carry out the A&A audit for continuous improvement.
- **NIRF Participation:** Actively participate in the National Institutional Ranking Framework (NIRF).
- **Infrastructure Development:** Enhance infrastructure by creating more classrooms and procuring advanced instruments.
- **ISO certificate:** Upgradation of ISO certificate.
- **FIST support :** Implementation of FIST-2024 Program.
- **Sports Activities:** Apply for permission to host sports tournaments to boost physical activities.
- **Faculty Development:** Organize faculty development programs for quality enhancement.
- **Student Engagement:** Continue the Youth Conclave and student project scheme to promote creativity.
- **Feedback Collection:** Regularly gather feedback from stakeholders to improve services.
- **Seminars and Workshops:** Facilitate seminars and workshops for academic development.
- **Community Outreach:** Increase extension activities to engage students in social responsibility.
- **Research Initiatives:** Plan National & International Seminar and publish books.
- **Commercial Projects:** Marketing Large Scale Mushroom and Vermicompost Products cultivated by the institute.
- **Cultural Development:** Enhancing Cultural Museum under the Assamese Department.
- **Gender Sensitization:** Conduct gender sensitization programs to address societal issues.
- **MoUs and Collaborations:** Sign more MoUs for collaborative work and research opportunities.
- **ICT Integration:** Focus on expanding ICT in teaching and administration.
- **Sustainability Initiatives:** Install a Weather Station, Telescope and Air Quality Monitoring Station for environmental studies.

