

AQAR: 2014 -15

DARRANG COLLEGE



IQAC
DARRANG COLLEGE
TEZPUR - 784001, ASSAM
E-mail: darrangcollege@gmail.com
Web Site: www.darrangcollege.in
Phone: 03712-220014
Fax: 03712-225409

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

I. Details of the Institution

1.1 Name of the Institution	DARRANG COLLEGE, TEZPUR
1.2 Address Line 1	MAHABHAIRAB
Address Line 2	
City/Town	TEZPUR
State	ASSAM
Pin Code	784001
Institution e-mail address	darrangcollege@gmail.com
Contact Nos.	03712-220014
Name of the Head of the Institution:	Dr. JOYSANKAR HAZARIKA
Tel. No. with STD Code:	03712-220014
Mobile:	094351-83772

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81.85	2005	Upto 2010, December
2	2 nd Cycle	B	2.82	2010	Upto 2016, January
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 submitted to NAAC on 31/10/2011 (DD/MM/YYYY)
- ii. AQAR 2011-12, 31/10/2012 (DD/MM/YYYY)
- iii. AQAR 2012-13, 31/10/2013 (DD/MM/YYYY)
- iv. AQAR 2013-14, 31/10/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

☒

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

DBT – Star College

- BIO-TECH
HUB**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held ☒

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

☐

No

☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- A village has been adopted for training of skill development programme
- Participated in the college infrastructure development.
- Orientation Programme TDC 1st Sem Students in a new way through orientation programme committee.
- IQAC initiated academic audit.
- Preparation of the project proposal for infrastructure grant under RUSA.
- A special notice board is maintained to highlight the news related to quality enhancement.
- Actively participated in college admission process.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Workshop and seminar for students	<ul style="list-style-type: none"> Each department has organised workshop, seminar, guest lectures for students NSD workshop for students held for a month in 2015
Value addition programmes	Newly admitted students oriented through counselling programme
Research and publication	<ul style="list-style-type: none"> Faculty members were encouraged to apply for projects from various funding agencies and they have applied also. Faculty members also published papers in journals.
Initiative is taken for opening Major in Home Science, Sociology	12 Students were admitted with Major in Home Science.
Initiative is taken for interaction of terrorist's victims with students	On the day of International Women's Day(8/03/2015) an interaction session is held with such victims
Planning and preparation of self study report for NAAC reaccreditation	Already work has been started for submission of SSR for 3 rd Circle reaccreditation.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Up gradation of the canteen system, sports complex, roads inside the campus.
- Up gradation of more smart class rooms.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3	1	3	
UG	3		2	
PG Diploma				
Advanced Diploma				
Diploma	3		3	
Certificate	2		2	3
Others				2
Total	11	1	10	5
Interdisciplinary	3			
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG IN BOTANY

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
87	43	44		

2.2 No. of permanent faculty with Ph.D.

40

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	1		2						

2.4 No. of Guest and Visiting faculty and Temporary faculty

1

1

49

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	4	1
Presented papers	4	3	
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled class rooms
- Interactive board
- Institution conduct remedial classes to slow learners.
- Teachers' study materials (soft copy, ppt / pdf presentation) are shared with students.

2.7 Total No. of actual teaching days during this academic year

239

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple choice question for some subjects

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

84.3%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	432		21.2	60.8	3	85
B.Sc	128		33.6	47.7		81.3
B.COM	195		21	69.2	5.6	95.8
MA(Assamese)	19		100			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	2
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	NSD- 1, DRAMMA- 2
Others	MATH(1), DBT (1)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	36	1	0	6
Technical Staff	0	0	0	2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members are encouraged to apply research project by putting notices on the notice boards regarding project.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		2,28,615/-	92,255/-	1,65,160/-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		4	2,38,340/-	
Outlay in Rs. Lakhs			4,33,549/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	5	1
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings	2	1	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC	2,28,615/-	
Minor Projects		UGC		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other (Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	02		1			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSD workshop in the month of July, 2015
- Literature – Writing workshop for 10 days, 2015.
- Sensitizing students to ecological and environmental issues.
- Swacche Bharat Abhiyan.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.8 acre			
Class rooms	54	36		
Laboratories	9	5		
Seminar Halls	2	1		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 5,58,500/-		
Others				

4.2 Computerization of administration and library

The administrative wing and the Library has already been computerized since 2007 and now it is being regularly upgraded e.g. use of SOLE software in the Library for efficient issue of books, to locate the numbers of the required books etc. and the accounts branch has been using TALLY software and the academic branch is using the STUDENT INFORMATION System (designed by the COLLEGE for using as a MIS System.)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	42,668		5,246		47,914	
Reference Books	6,602		55		6,657	
e-Books					80,000	
Journals	22		03		25	
e-Journals					3,800	
Digital Database						
CD & Video					65	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	84	4	23	2	3	1	25	2
Added	21	1						
Total	105	5						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Access to e-library to all the staff and students.
 Biometric attendance for Teaching and Non-teaching faculty.

4.6 Amount spent on maintenance in lakhs :

- i) ICT 2,39,909/-
 ii) Campus Infrastructure and facilities 11,88,352/-
 iii) Equipments 5,58,500/-
 iv) Others 10,06,510/-

Total : 29,87,221/-

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- Orientation for the newly admitted students of UG and PG programme regarding various available supports services.
- Reorienting students for selection of students executive body to do something for development of college.
- As General Secretary of Students Union is also member of IQAC, whole students Council Body play an active role in enhancing students involvement in college activities.

5.2 Efforts made by the institution for tracking the progression

- Feedback from students of the institution.
- Feedback from HODs regarding students progression.
- Internal assessment test and University examination results.
- Participation of students in academic, cultural and sports at university level and National level.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3014	40	0	0

(b) No. of students outside the state

(c) No. of international students

	No	%		No	%
Men	1516	49.6	Women	1538	50.36

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1030	284	469	1287	4	3074	1009	285	470	1286	4	3054

Demand ratio

0.85

Dropout %

.01%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

26 July, 2014 : A motivational career programme for recruitment of Officer cadre for Indian Army, Navy, Air-Force
Resource Person: Commanding Officer (D'Coy, Assam Rifles, 4 Corps)

20th August, 2014: Anti ragging orientation Programme.
Resource Person: By Legal Services District Court, Sonitpur, Assam.

13th – 30th Nov. , 2014: Free Soft skill programme.
Resource Person: Mrs. Anuradha Ghosh

30th -31st Jan, 2015: Youth Conclave – Darrang College 2 day Workshop, In association with Rajib Gandhi National Institute of Youth Development (RGNIYD)
Resource Person: Dr. Athiqui Laskar.

5th Jan – 20th March, 2015: Entrepreneurship Skill Development Programme on IT tools and Application.

25th May to 27th May, 2015: Civil Defence Training Camp On Disaster Management organized by Darrang College in association with Director of Civil defence, Sonitpur, Assam.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil			NIL

5.8 Details of gender sensitization programmes

- Orientation for the new comers on – “Anti- Sexual Awareness” to the students by counsellor.
- Awareness to use of mobile application inside the college campus.
- Awareness about the impact of ragging among the students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level ☐ National level ☐ International level ☐

No. of students participated in cultural events

State/ University level ☐ National level ☐ International level ☐

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level ☐ National level ☐ International level ☐

Cultural: State/ University level ☐ National level ☐ International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level ☐ National level ☐ International level ☐

Exhibition: State/ University level ☐ National level ☐ International level ☐

5.12 No. of social initiatives undertaken by the students

☐

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:- DARRANG COLLEGE STANDS FIRM TO REACH THE TOP AMONG THE BEST INSTITUTIONS OF THE COUNTRY BY GENERATING FRUITFUL SOCIAL, ECONOMIC, CULTURAL AND HUMAN RESOURCES THROUGH PROMOTION OF QUALITY EDUCATION AND THUS TO MOULD THE SOCIETY COPE WITH THE CHANGING NEED OF TIME.

MISSION:-

- * TRANSFORM LIVES AND SERVE THE SOCIETY BY PROMOTING PARTICIPATION IN HIGHER EDUCATION.
- * TO STRIVE FOR EXCELLENCE IN “TEACHING AND LEARNING” IN A STUDENT – CENTERED ENVIRONMENT AND RESEARCH AND FELLOWSHIP FOR COMMUNITY DEVELOPMENT.

6.2 Does the Institution has a management Information System

YES, IT HAS BEEN SUPERVISED, MONITORED AND REGULATED IN THREE TIERS:

1ST TIER: THE VICE PRINCIPAL OF THE COLLEGE

2ND TIER: THE PRINCIPAL OF THE COLLEGE

3RD TIER: THE GOVERNING BODY (A statutory Body formed under the Assam College Provicillisation Act, Govt. Of Assam).

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

*The Syllabus Revision Committee of the affiliation University form this College in various science, Arts and Commerce faculties who design and revise the UG syllabi.

* The College has on its own designed and developed the various vocational courses on:
Soft Skills Development, Value Education, Sports, Culture, Workshop.
Computer Hardware Diploma course.
Paramedical
Wild life Conservation PG Diploma Course

6.3.2 Teaching and Learning

- Teachers' study material (ppt. Slides/ pdf presentation) are shared with students.
- Use of ICT.
- Library provides new reference books for the students.

6.3.3 Examination and Evaluation

- Periodic Major test.
- Pre Final Examination.

6.3.4 Research and Development

New research project have been brought with collaboration from various funding agencies like UGC, DBT, DST, ICSSR etc.

Faculty member and students are encouraged to submit research projects / papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- A new library building has been constructed and it has been housed newly with modern amenities.
- A new academic building is under construction with an ability to accommodate 9 academic departments.
- New high tech classes with interactive board, LCD projectors and sound systems have been started.
- State of the art machines like PCR machines, Gel Doc Systems, UV-VIS spectrophotometers with software support has been newly added under DBT Star College and DBT Hub program, Govt. Of India.

6.3.6 Human Resource Management

A team is responsible for the selection, training and assessment of employees supported by the MIS.

6.3.7 Faculty and Staff recruitment

- Well qualified faculty and staff recruited as per requirements against vacancies following the norms laid down by the UGC and Government of Assam as the Institution is Provincialised Institution of Government of Assam.
- Roster system followed during faculty and staff recruitment.
- Ad-hoc Teachers and Staff are recruited on the above mentioned criterion but the salary structure is determined by the rules laid down by the Governing Body of the Institute.

6.3.8 Industry Interaction / Collaboration

Industry interaction is integrated for courses of department of Commerce.

6.3.9 Admission of Students

- Admission notification is published in leading newspapers and college website.
- Admission of students is done through MIS as per the guideline laid down by the state Government.

6.4 Welfare schemes

Teaching	P.F., gratuity, medical, loan facility
Non teaching	P.F., gratuity, medical, loan facility
Students	Full free fee for economically weaker students

for

6.5 Total corpus fund generated

Rs. 1,42,000/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Office of the CAG	Yes	Accounts branch and private chartered accountant
Administrative	Yes	NAAC		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Revised guidelines for credit and grading system was provided for semester system at UG level during the session 2013-14.
- The College has its own Exam system and thus the College conducts Sessional, periodic and terminal examinations according to the college academic calendar and has taken proper initiatives to evaluate and publish the results in due time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Since the College is affiliated to the Gauhati University, it has to follow the mandate and guidelines laid down by the University.

6.11 Activities and support from the Alumni Association

- Go Green initiative was taken.

6.12 Activities and support from the Parent – Teacher Association

- Feedback system for quality education.
- Parents teacher meet.

6.13 Development programmes for support staff

- Welfare through Cooperative Society for financial assistance is fully functioning.
- The Society is giving financial aid to the applicants in need of financial support.
- Annual dividend are dispersed among the members of the Society.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Outlet of water overflow due to rain water has been done with construction of proper drainage system.
- Dustbins in and around the college campus has been newly installed to ensure clean and Eco friendly environment.
- A new plantation economically important plants was done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Youth parliament.
- Biometric attendance for faculty.
- Internet connections to majority of the departments.
- The central library has recently installed WiFi facility for internet access.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ACADEMIC COUNCIL FORMED
Principal as Chairman
Vice Principal, Coordinator IQAC and 3 senior faculty members as member of Academic Council.
- Infrastructure:
New Infrastructure added – Indoor Stadium (Completed)
Academic Building (Completed)
New Library Building (Completed)
- Examination Reforms:
Strict Attendance maintenance system enforced for the students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Gender sanitization program
- Mental Health Counselling
- Green awareness repertory club (Conducts street play for various cultural and environment related issues)
- ✓ Student demand register maintained for purchasing books in the college central library.
- Full free fee for economically weaker students.

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

- Street play for environment awareness.
- Plantation of trees during "Banmohotsav".

7.5 Whether environmental audit was conducted? Yes ☐ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college has developed an automated software system for students activities and progression.
- This design will be utilized for development of swot analysis.

8. **Plans of institution for next year**

- To proceed for reaccreditation.
- To undertake new research projects.
- Video Conferencing facilities for online programmes.
- Admission procedure is proposed to choice based admission.

Name _____

Name _____

Signature of the Coordinator, IQAC_____
Signature of the Chairperson, IQAC_____*_*_*_____
